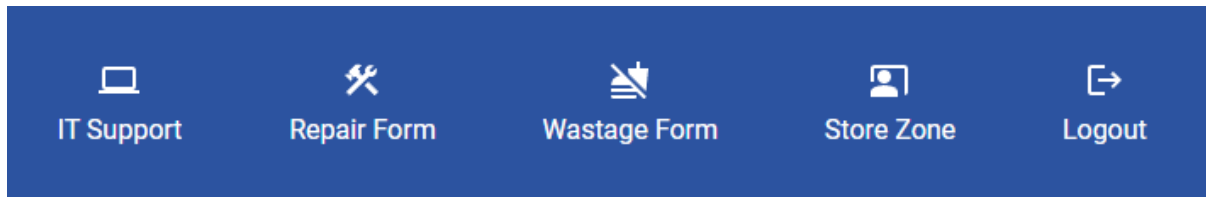
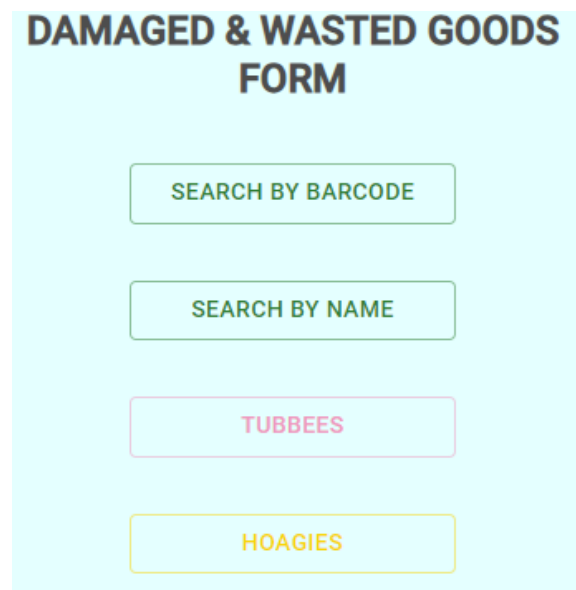


NitroPOS Wastage

The wastage form should be filled in any time a product is being wasted. This could be because of damage, out of date and many other reasons. This can be accessed via the Store Zone through the navigation bar.



You will first need to select what kind of item is being wasted and how you'd like to search for the product. If the product is a Tubbees or hoagies item please select the appropriate option. If you are aware of the barcode then click search by barcode or if you only know the name then select search by name. The procedure is the same for each option, this helps preload the products.

A light blue rectangular form titled "DAMAGED & WASTED GOODS FORM" in bold, dark blue, uppercase letters. Below the title are four rounded rectangular buttons stacked vertically. The first two buttons are green with white text: "SEARCH BY BARCODE" and "SEARCH BY NAME". The third button is pink with white text: "TUBBEES". The fourth button is yellow with white text: "HOAGIES".

You will then be brought to the start of the wastage form. From here you will then need to insert which products are being wasted. You will be able to search by barcode or by the name of the product.

DAMAGED & WASTED GOODS FORM

Select Product

If you are searching by name all the appropriate products will be displayed to allow you to select the correct one.

When you select a product this will then be added to a list below the search box. You would add all the products that are being wasted into the list. If one type of product is being wasted for two different reasons then the product would need to be added twice as these will require different wastage reasons.

An Example list can be seen below for both mobile and PC:

Select Product

Barcode	Product Name	Supplier	Units Damaged/Wasted	Reason	Fresh	Image Upload	
5019312081459...	Chi Twn Deep Dish Mega Meaty	BOOKER	1	Damaged	Yes	Choose file 4105867-HSC00002-7.jpg	⊖
5449000146069...	Coca-Cola Diet Multipack	BOOKER	1	Damaged	No	Choose file 4105867-HSC00002-7.jpg	⊖
7622201143633...	Dairylea Dunkers Breadsticks Cheese Snac	LONDIS	2	Out of Date	Yes	Choose file 4105867-HSC00002-7.jpg	⊖
5000187008238...	Richmond 8 Skinless Pork Sausages 213g	LONDIS	1	Out of Temperature	Yes	Choose file 4105867-HSC00002-7.jpg	⊖

NEXT ➤

Select Product

5019312081459... Chi Twn Deep Dish Mega Meaty

Supplier: BOOKER Fresh: Yes

Damaged

[Choose file](#)

1

⊖

5449000146069... Coca-Cola Diet Multipack

Supplier: BOOKER Fresh: No

Damaged

[Choose file](#)

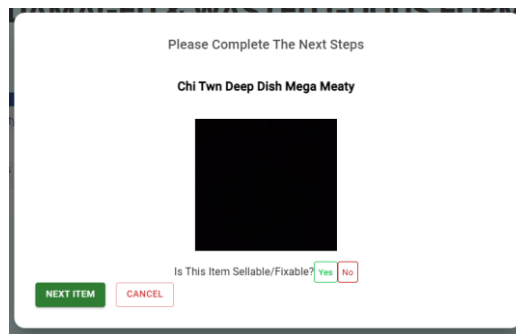
1

⊖

This list will show the products barcode, name, supplier and if it is fresh. You will need to insert the amount of products that are being wasted, the reason why they are being wasted, and upload an image for each damaged product. If you have added a wrong product you are able to remove the product from the list by clicking the button at the far right of the row.

Once you have added all the products you are wasting then click on the next button. A box will then appear and show you the first product, the image you have uploaded and ask you two questions:

Is This Item Sellable/Fixable? - This means if the product can be broken down and sold individually, i.e. a multipack of cans can be broken down into individual cans.

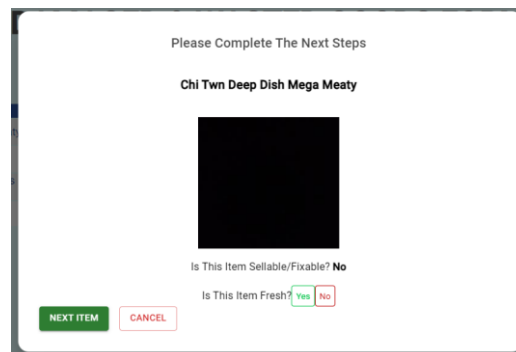


Please Complete The Next Steps

Chi Twn Deep Dish Mega Meaty

Is This Item Sellable/Fixable? ☒ Yes ☐ No

Is This Item Fresh? - This is if the item is a frozen item or an item that could go mouldy if left for too long.



Please Complete The Next Steps

Chi Twn Deep Dish Mega Meaty

Is This Item Sellable/Fixable? ☒ Yes ☐ No

Is This Item Fresh? ☒ Yes ☐ No

Please select the appropriate answers for these.

Once you have answered these questions click the next item button and follow the same steps for the rest of the products.

You will then be shown a breakdown of the products which looks like below (Depending on the options you have selected).

Summary

BINNED ITEMS

Product Name	Units Damaged/Wasted	Reason
Chi Twn Deep Dish Mega Meaty	1	Damaged
Richmond 8 Skinless Pork Sausages 213g	1	Out of Temperature

Please upload an image of these goods in the bin

Choose file

 No file chosen

COLLECTION ITEMS

Product Name	Units Damaged/Wasted	Reason
Dairylea Dunkers Breadsticks Cheese Snac	2	Out of Date

RESELLABLE ITEMS

Product Name	Units Damaged/Wasted	Reason
Coca-Cola Diet Multipack	1	Damaged

Your Name:

SUBMIT FORM

The products will then be broken down into three categories: Binnable items, Collection Items and Resellable Items.

For the **Binned Items** put these items into the bin and then take a picture and upload this to the bin items by clicking on the choose file option below the binned items list.

For the **Collection Items** place these into the collection location for Nadeem to collect.

For the **Resellable Items** please break these items down and stock the individual products as needed.

Finally insert your name into the Your Name box and click submit form. Once you have submitted this you will be taken back to the store zone home page.

